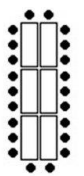
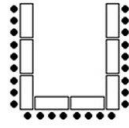
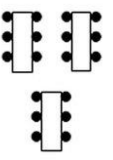
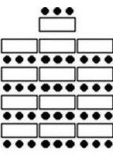
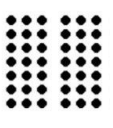


## Rates for Multi-functional Room

Venue	Area (sq/ft)	Capacity					Hourly Rate (HK\$)			
		Meeting	U-shape	Workshop	Classroom	Theatre	Office Hour		Non-office Hour	
							Member	Non Member	Member	Non Member
Room 506, 5/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong	485	15-20	10-15	20-25	20-30	40	400	550	520	700

### Remarks:

- 1) Office hours: 09:00 - 18:00 (Mon to Fri) & 09:00 - 13:00 (Sat); Non-office hours: 18:00 - 22:00 (Mon to Fri), 13:00 - 22:00 (Sat), Sun & public holidays.
- 2) Room rental services on non-office hours are subject to the on-site staff support arrangement and room availability.
- 3) Each booking shall be made on a minimum 3-hour basis. No refund to be made for using less than 3 hours.
- 4) 20% discount on hourly rate shall be given for each single booking with 8 hours or above.
- 5) The room rates include water, tea, coffee, marker, whiteboard, flipchart and WIFI.
- 6) MHJMC's corporate members shall be charged at the same rate of "Member". Charitable organizations refers to organizations being exempted from tax under Section 88 of the Inland Revenue Ordinance.
- 7) MHJMC reserves the right to approve or reject all applications and to adjust rates for Multi-functional Room and other facilities without prior notice.
- 8) For any enquires about the room rental services, please contact MHJMC at 2866 1800; or via [admin@mhjmc.org](mailto:admin@mhjmc.org).



內地—香港聯合調解中心  
Mainland - Hong Kong Joint Mediation Center



香港和解中心

## **Rates for Other Facilities**

Facilities	Unit	Member	Non Member
1) Wireless Microphone #	per microphone per booking per day	\$50	\$100
2) Laptop	per booking per day	\$200	\$400
3) Projector and Screen	per booking per day	\$200	\$400
5) Photocopy (A4 size) (Black and White)	per page	\$0.5	\$1
6) Photocopy (A4 size) (Color)	per page	\$2.5	\$5
7) Fax	per page	\$2.5	\$5

### **Remarks**

# Maximum 4 wireless microphones can be provided.

*Last updated: Dec 2020*